



LIONS CLUB OF BATHURST MACQUARIE INC
RIVERSIDE MARKETS BERRY PARK, BATHURST
STALLHOLDER INFORMATION - FEBRUARY 2021

SUMMER MARKETS: 8.00AM – 1.00PM – OCTOBER – MAY (NO MARKETS IN JANUARY)

WINTER MARKETS: 10.00AM – 2.00PM JUNE, JULY & AUGUST & SEPTEMBER

1. **REGISTRATION FOR RIVERSIDE MARKETS:**

It is desirable that all stallholders complete the online “Registration Form” which can be found on the Lions Club of Bathurst Macquarie Inc’s website:

www.macquariebathurst.nsw.lions.org.au/links

and submitted or printed off, filled in and emailed to: macquarielions@gmail.com and riversidemarketsbx@gmail.com

Provision has been made for you to indicate which months you will be attending, alleviating the need to complete the Registration Form each month.

It would be greatly appreciated if your Registration could be received **NO LATER THAN THE THURSDAY BEFORE A MARKET.**

2. **COST:** The cost of a stall is **\$15.00 per stall frontage (4 metres) plus insurance fee, if applicable. PLEASE SEE INSURANCE DETAILS (Point 5)**

Collection of stall fees will be between **8.00am and 9.00am**. Having your money ready would be appreciated so that the Lions members can move on quickly to avoid gatherings around your stall. **EFTPOS facility is available if you wish to pay by card.**

If you could, please have the money in an envelope with the following information written on it.

Name:

Stall Name:

Contact Number:

Amount:

Example 1 - \$15.00 per stall frontage (4 metres) (stall fee and own insurance) or

Example 2 - \$40.00 (stall fee \$15 (4 metre frontage) & Lions Insurance \$25.00)

3. **INSURANCE:**

Public Liability Insurance in COMPULSORY

If you have Public Liability insurance please bring a copy with you.

If you do not have your own Public Liability Insurance, Bathurst Macquarie Lions is able to provide cover for your stall at a cost of **\$25.00 for each market day.**

4. **ARRIVAL TIMES:** Arrive and set up in time to be ready to trade at 8.00am (Summer) and 10.00am (Winter).

5. **VEHICLES:** No vehicle movement will be allowed on site after 8.00am (Summer and 10.00am Winter). Please wait for the Ground Marshall to show you to your location.

Vehicles may be driven into Berry Park for unloading and, if permission has been given to leave your car in the grounds, it must be placed behind your stall and **NOT to be driven out until after 1.00pm (Summer) or 2.00pm (Winter)**. Otherwise, vehicles must be off the grounds by **7.45am (S) OR 9.45am (W)**, and preferably parked on the other side of the road to allow customers to use the carpark. The bollards are raised **5 minutes** before the official start of the markets but are left unlocked for emergency vehicle access only.

6. **EQUIPMENT:** Please supply your own tables, chairs and gazebo. A gazebo is encouraged for the summer months. Peg or weigh down your gazebo so in the event of high wind/storms, injury is avoided. The Lions Club's Safety Officer/Ground Marshall will check that your stall meets the Lions Safety requirements. Bathurst Regional Council requests that no pegs be driven into the ground anywhere as there are underground irrigation lines in place.

7. **ITEMS FOR SALE:** Please note that you are not permitted to sell prohibited items such as weapons or drugs and second-hand electrical items must be tagged by a qualified electrician.

8. **FINISHING TIME:** Pack up time is **strictly 1.00pm** at which time the bollards will be dropped for you to exit, unless weather interferes. As a safety precaution no vehicles are to be driven through the site before that time without the permission of the Ground Marshall who can be located at the Lions food-van.

9. **SAFETY: Once you have packed up please advise the Safety Officer (located at the Lions Food van) that you are ready to leave the grounds and he/she will escort you to the exit.**

Report any issues to the Lions Safety Officer – located at the Lions Food Van

10. **CANCELLATION OF MARKETS:** If the weather is unfavourable, an announcement will be made on 2BS (95.1 on the FM band) before 7 am and posted on Facebook.

GENERAL INFORMATION:

- Report any health/safety issues to the Lions Safety Officer who is located at the food-van.
- The food-van has a defibrillator on board.
- Anybody wishing to operate a jumping castle, merry go round or similar **MUST** be able to produce a current Working with Children Certificate (WWC)
- Macquarie Lions Club food-van will be operating from (Summer) 8.00am and (Winter) 10.00am.
- Coffee and tea are available from the Lions gazebo. Served in disposable cups only.
- Other food stalls may be in attendance.
- **Please have enough change with you to get you through the morning as there isn't a facility to be able to give change.**
- An amenities block is open

COVID 19 SAFETY REQUIREMENTS

- * Stallholders are asked to supply their own hand sanitizer and wipes. The Lions Club will have 3 hand sanitizing stations placed around the grounds for general use.
- * Please observe the 1.5 metre distancing rule and consider strategies to avoid congregation around your stall ie a barrier/table placed in front of your display table. Lions will give you signs to display on your stall.
- * Please encourage visual inspection of items you sell where practical. Provide hand sanitizer for customers to use before and after handling objects. After handling wipe objects regularly where practical.

- * Where reasonably practical, stallholders are encouraged to stay behind their stalls to avoid interaction.
- * If possible, have an entry and exit point for people to go into your stall. In keeping with safe distancing, monitor the number of people in or around your stall. If you feel there are too many gathering politely ask them keep to the required distance.
- * If you have contactless payments options please urge your buyers to use it otherwise the use of gloves is encouraged when handling cash.
- * NSW Health encourages all individuals to download the COVIDSafe app on their Smartphone to support contact tracing if required.

WE ASK YOU TO CONSIDER THE WELFARE OF YOURSELVES AND OTHERS, THEREFORE IF YOU HAVE ANY COVID 19 SYMPTOMS (FEVER, SORE THROAT, COUGH) PLEASE DO NOT ATTEND THE MARKETS.

CONTACT INFORMATION:

Stallholders Contact – Graham Carter

Phone Number: 6337 1203

Facebook: RiversideMarketsBathurst and MacquarieLionsBathurst